



NEBOSH Certificate NGC1/4 Promoting a positive health and safety culture

Revision questions

You will have seen the first five questions in the NGC1/4 study material. As we explained, they are deliberately worded so that they sound similar to one another. This is because we know from experience that, over the years, NEBOSH have set many superficially similar communications questions which are actually asking different questions.

Q1 *Outline the various methods which may be used to convey the health and safety message in the workplace.*

Q2 *Outline the type of media that might be used to convey the health and safety message in the workplace.*

Q3 *Outline some factors which might interfere with verbal communications in the workplace.*

Q4 *Outline factors which might interfere with various forms of communication in the workplace.*

Q5 *Outline the advantages and disadvantages of basing workplace communications on electronic systems such as e-mail.*

Q6 *The need for appropriate training is explicitly required (or at least implicitly implied) by most sets of Regulations made under HASAWA. By way of examples, write one sentence about the training requirements for the following pieces of legislation:*

- The Provision and Use of Work Equipment Regulations
- The Control of Substances Hazardous to Health Regulations
- The Control of Asbestos at Work Regulations
- The Ionising Radiations Regulations
- The Control of Lead at Work Regulations

Q7 *The word 'appropriate' crops up all the time on the subject of training. You should be able to provide simple examples of, and explanations for, training programmes that would be appropriate for:*

- young persons
- more mature persons
- persons due for promotion
- managers

Q8 *A favourite NEBOSH question in the past at both Certificate and Diploma level involved the candidate being asked to imagine and describe how they would run training course on such and such a subject.*

As we mentioned in NGC1/4, the revised syllabus makes very little mention of the practicalities of running a course. However, on checking we found that the previous syllabus also made little mention of this, but there were, as we said, fairly frequent questions on it. Accordingly, we feel we should prepare you, in case ...

Careful preparation and generous provision of videos and other audio-visual material is no guarantee of a stimulating and useful training course. However, what we can say is that all

A reminder that there were five other 'communications' questions in the NGC1/3 set of revision questions. If you have not attempted them before, now is the time to return to them.





but the most inspirational trainer will need the preparation and the audio-visual aids and when you answer a 'how would you run a training course' question then you must demonstrate to the examiner that you do indeed know about all the tools and techniques which are available to the trainer. Accordingly, describe some techniques which might be available to the trainer.

Q9 *Another favourite NEBOSH question, really an extension of the 'techniques available to the trainer' question is concerned with the for and againsts of poster displays, notice boards, (e-mail) newsletters, safety forum (what is the plural?) in getting over the health and safety message. A question such as this could probably elicit a reasonable answer from someone with no health and safety knowledge at all. Obviously it would be better still if your answer had a health and safety flavour to it - accordingly, think about how you would flavour your answer with 'essence of health and safety'.*

Q10 *Outline the key components of an induction training programme.*

Q11 *Explain briefly what is meant by the following human factors:*

- *attitude*
- *motivation*
- *perception*

Q12 *Give some examples of motivation that might usefully be used in the workplace.*

Q13 *When considering the prevention of human error, we looked at three specific areas:*

- *the organisation*
- *the job*
- *personal factors*

You should be able to write a paragraph under each of these headings; see if you can.

